



# Iowa Department of Transportation

## REGIONAL TRANSIT VEHICLE DAILY INSPECTION REPORT

Transit System \_\_\_\_\_ Vehicle # \_\_\_\_\_

Odometer Reading \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_  am  
 pm

**Inspect items listed - if defective, number and describe in Remarks**

### Under Hood

- \_\_\_ Oil Level
- \_\_\_ Coolant Level (cold)
- \_\_\_ Windshield Washer Fluid Level
- \_\_\_ Automatic Transmission Fluid Level
- \_\_\_ Brake Fluid Level
- \_\_\_ Engine / Hoses / Belts

### Interior (continued)

- \_\_\_ Brakes
- \_\_\_ Steering
- \_\_\_ Transmission
- \_\_\_ Gauges / Instrument Displays
- \_\_\_ Equipment Controls (Heater / AC / Fan / Lights)
- \_\_\_ Radio
- \_\_\_ Radios Check with Base

### Exterior

- \_\_\_ Leaks under Bus
- \_\_\_ Fresh Body Damage
- \_\_\_ Cleanliness
- \_\_\_ Headlights
- \_\_\_ Tail / Brakes Lights
- \_\_\_ Turn Signals Lights
- \_\_\_ Hazard Flashers
- \_\_\_ Clearance Lights (if applicable)
- \_\_\_ Tires
- \_\_\_ Tail Pipe
- \_\_\_ Battery Box (closed)
- \_\_\_ Windshield
- \_\_\_ Windshield Wipers
- \_\_\_ Radio Antenna
- \_\_\_ Mirrors / Adjustment

### Safety Equipment

- \_\_\_ Fire Extinguisher
- \_\_\_ First Aid Kit
- \_\_\_ Bio-Hazard Kit
- \_\_\_ Triangles
- \_\_\_ Horn
- \_\_\_ Back-up Alarm
- \_\_\_ Door Open Buzzer
- \_\_\_ Emergency Windows (Latched)
- \_\_\_ Emergency Door
- \_\_\_ Roof Escape Hatch

### Interior

- \_\_\_ Mirrors / Adjustment
- \_\_\_ Service Door(s)
- \_\_\_ Stepwell(s)
- \_\_\_ Floor
- \_\_\_ Seats
- \_\_\_ Seat Belts

### Wheelchair Access Equipment

- \_\_\_ Lift Door
- \_\_\_ Lift Operation (perform one cycle)
- \_\_\_ Hydraulic Leaks
- \_\_\_ Lift Platform
- \_\_\_ Front / Rear Safety Guards
- \_\_\_ Handrail
- \_\_\_ Securement Attachment Points
- \_\_\_ Securement Straps
- \_\_\_ Passenger Belts

### REMARKS

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Condition of above vehicle is:  Satisfactory  Unsatisfactory

Driver's Signature \_\_\_\_\_

- =====
- Above defects corrected
  - Above defects need not be corrected for safe operation of vehicle

Mechanic's Signature \_\_\_\_\_